

**Town of Aurelius  
January 12, 2016 Meeting  
Approved Minutes**

Board members present: Supervisor Edward J Ide Jr., Deputy Supervisor Stephanie Church, Stanley Hoskins, Sharon Hayden and Alexander Patterson.

Staff present: Superintendent Kent Walter, Clerk Debbie Pinckney. Deputy Highway Superintendent Harold Walter, Planning Board Chairman Jerry Scouten

Public: See sign in sheet.

1. Supervisor Ide opened the meeting at 7:00pm with the Pledge to the Flag
2. Newly elected Councilor Patterson was sworn in at 7:02pm.
3. Public Forum – Supervisor Ide invited Manuel Silveira; General Manager and Chad Evans; Facility Manager for Grober Nutrition located on Eagle Drive. Currently the plant construction is running two months behind; the hope is to be fully operational in March. At this point, the dry blend portion of production is up and running. Eventually the plant will use one of the by-products from Cayuga Milk Ingredients and mix it with their oil and blends and that will become a fat filled powder which is just one of the ingredients for their milk replacer. Councilor Hayden asked what is the end product? It's similar to baby formula, only this one is a formula for calves. Currently co-packing with someone in Ohio, but the intent is eventually ship from this facility.

Supervisor Ide explained that after last months' meeting with CMI there are concerns with the type of waste water to be discharged by Grober as there are issues with what is being dumped into the Ellis Drive Pump Station now. Mr. Silveria stated that during the initial design phase, they had looked at treating the discharge but with further study it was found that the by-product could be used internally.

Grober has hired the engineering firm of O'Brien and Gere to do a study with regard to water and waste. Grober's process involves using approximately 10,000 gallons of water a day and once the SPDES permit is in place the plan is to discharge evaporated distilled water into the retention pond. Currently they have enough storage capacity to hold this distilled water in house, and the ability to utilize the additional water. For the waste portion the initial plan is to use two 10,000 gallon frack tanks to test it, make sure Auburn WWTP approves and then discharge into the sewer. If it is not approved it would go to Cayuga Milk to be pre-treated.

Planning Board Chairman Jerry Scouten asked what would be the amount of discharge. Answer - approximately 40,000 gallons a week. The Board asked about the meter for water and sewer. Water meter was installed and has an MXU in place. Mr. Silveria assured the board they would install a mag meter for any discharge into the sewer system. Concerns that the amount of the discharge would be more than the intake of water. If there is a mag meter for sewer that could ensure that the discharge would accurately identify what is going out and will hopefully coordinate with what the city is billing us.

Tim O'Brien of the City of Auburn WWTP was also in attendance and stated he has been in contact with Grober with regard to their waste discharge.

Supervisor Ide and the Board thanked them for their time, as they have a long journey home they left at 7:30pm.

Chris Ellen Lemchak and Tina Berry live off of Birchwood Lane and asked for an explanation about their Water District 1 tax rate. Also the website.

The Clerk apologized that her response to Ms. Lemchak's email was not received. She made a copy of the email response and gave it to her. Supervisor Ide and the Clerk explained the Cayuga Milk Ingredients plant went to full assessment last year and the property was erroneously coded as being part of Water District 1. The IDA Property was purchased many years ago from the Waite Farm on Genesee St Rd. That property was part of water district 1. When a parcel is split, the data from the "mama" parcel carries over to the split. Since the IDA parcels were initially vacant, no one noticed until the full assessed value was in effect that CMI was paying a water 1 tax when in fact they should have been paying a water 2 tax. Basically the \$64,634 that needed to be raised in the 2016 taxes for Water 1 - CMI paid \$47,278.20 of it. The county treasurer refunded CMI \$47,278.20, and that \$47,278.20 had to be added to this year's Water 1 tax. The 2017 CMI tax bill was charged the correct amount for 2016 Water 2, and everyone in Water 1 is paying for that \$47,278.20 on their 2017 tax bill, plus the amount the Board had to raise in taxes this year, which was the same as the year before, \$64,634.00. Your water district is also paying off the final bond payment for the capital improvements made to your line 15 years ago, that total is \$27,100.00. Water 1 is treated as an ad valorem special district, which means that the amount needed to be raised in taxes is divided into the total assessed value of the district and a cost per \$1000 of assessed value is calculated and people pay based on their assessed value. The Town is looking to change that formula once all the debt has been paid and making the town water districts unit based. This would have a single family home charged 1 unit.

Tina Barry of 7 Birchwood Lane asked if this is a onetime cost. Supervisor Ide stated yes, it is a onetime increase, as next year; the bond will be paid off. The Board has also raised the base water rate for water in Water District 1 and 2 with the goal of having all of our water districts in better financial shape by the end of 2017. The Town hired a consultant well versed in water and sewer rates to assist with every water and sewer district within the town, as these special districts are supposed to be balanced, so what is being charged by the city to us balances out with what we bill and collect for debt service, capital costs and operation and maintenance.

Ms. Lemchak provided spread sheets for the board and also asked about the tax line for the Elmhurst Lighting District. As the residents in her development have underground utilities and will never have street lights. Discussion by the Board, Councilor Hoskins recalls that at the time Elmhurst was built the surrounding land was included in the lighting district for that time when it would be developed. This Lighting District is also based on assessed value and will have to be researched by the Town Attorney.

Both ladies thanked the Board for their time and will await an answer about the lighting district tax.

Timothy O'Brien from Auburn WWTP asked about the Town Sewer Law, the clerk will provide him with a copy. He also mentioned the "Sewage Pollution Right to Know" – use New York Alert. Clerk will reach out to the Town Attorney if necessary to consider an amendment to the Sewer Law.

Historian Richard Staehr gave the Board his report. Richard had found newspaper clippings with Town news before the date he took the position and has continued clipping all newspaper articles pertaining to Aurelius. He requested additional supplies for the 2017 year. The Clerk will order what he needs and make sure he gets them.

4. Appointments for 2017

• Assessment & Review Board Chairman:	Mike Burtless	10/01/16 – 09/30/21
• BAR Board:	Ted Herrling	10/01/12 - 09/30/17
	Elaine Bona	10/01/15 – 09/30/19
• Cayuga/Aurelius Recreation Commission:	Cayuga Clerk	1 year
• Inter-municipal Watershed Committee:		1 year
• Zoning Board of Appeals Chairman:	Ted Herrling	01/01/16 – 12/31/20
• ZBA Board:	John Walters	01/01/17 – 12/31/19
	Tony Ciulla	01/01/14 – 12/31/17
	Richard Stark	01/01/15 – 12/31/18
	Ted Herrling	01/01/16 – 12/31/20
	David Freligh	01/01/16 – 12/31/20
• Constable:	Daniel McLoughlin	1 year
• Water District Manager:	Kent Walter	1 year
• Water Billing Clerk	Deborah Pinckney	1 year
• Fire Inspector:	Kevin Foster	1 year
• Cemetery Caretaker:	Frances Dudley	1 year
• Assessor:	Linda Wright	09/01/2013 – 09/01/2019
• Justice Clerk:	Vicky Coraci	1 year
• Dog Control:	Carl Collier	1 year
• Deputy Supervisor:	Stephanie Church	1 year
• Town Attorney:	David Thurston	1 year
• Official Newspaper:	The Citizen	1 year
• Official Depository:	Cayuga Lake National	1 year
• Vital Statistics:	Deborah Pinckney	1 year
• Deputy Vital Statistics:	Kim Sincerbeaux	1 year
• Building Inspector:	Tom Passarello	year
• Recycling Custodian:	Wilfred Alnutt	1 year
• Budget Officer:	Martha Russell	year
• Deputy Town Clerk:	Kim Sincerbeaux	1 year
• Deputy Highway Superintendent	Harold Walter	1 year
• Bookkeeper to Supervisor:	Martha Russell	1 year
• Town Historian:	Richard Steahr	1 year
• Planning Board Chairman:	Jerry Scouten	01/01/16 – 12/31/20
• Planning Board & ZBA Clerk:	Cindy Scoville	01/01/17 – 12/31/17
• Planning Board:	Mary Gratton	01/01/16 – 12/31/18
	Gordon Pearsall	01/01/16 – 12/31/18
	James Taber	01/01/16 – 12/31/20
	Mary Burtless	01/01/16 – 12/31/18

**Resolution #1-2017 Motion by Church to approve the appointments as presented. Second by Hayden. 5/0 approved.**

5. Minutes of December 8, 2016 **Resolution #2-2017 Motion by Church to approve with corrections, Second by Patterson. 5/0 approved.**

6. Correspondence

- a. Association of Towns 2017 Training School information and information packet
- b. Home and Community Renewal response to Monitoring - accepted

- c. NYS Retirement – mandate yearly resolution for Standard Workday – **Resolution #3-2017 Motion by Hayden to approve the Standard Workday for employees as presented, Second by Patterson. 5/0 approved.**
- d. Sales Tax information – slightly more than what was budgeted
- e. EFC Acceptance of B & L additional services of \$40,000.00 acceptable for the Joint Project. Additional fees to be paid for by the project.
- f. Cuddy & Ward engagement letter for audit

7. Committee Reports

- a. Assessor – Linda Wright – no report
- b. Zoning & Code Enforcement – Tom Passarello – see attached report
- c. Aurelius/Cayuga Recreation – Debbie Pinckney - no updates
- d. Highway Department – Kent Walter
  - Working on demand with snow removal
  - Water Tower had an increase of 18,000 gallons of usage which meant there could be a leak. It took about 2 days to find it, down on Lower Lake Rd, estimated loss by the resident of 80,000 gallons. Since the water leak went directly into the lake the clerk will give them a credit on the sewer portion for 80,000 gallons. The place is used as a seasonal cottage.
  - New sewer cleaner has been delivered, may have to store it at the Town due to lack of adequate storage at the WWTP.
  - Trooper’s barracks – Kent received a request for better lighting as the staff wanted to use the basement for training. Cost \$447 at Auburn Armature for lighting. Also need to replace 2 windows, approximate cost of \$200.00 from Erie Materials. Town staff will install.
  - CIDEDEC addition on Clark St Rd– currently moving dirt, framing, will be ready to tap the main and put in a 2 inch line.
  - Completed the 4<sup>th</sup> qtr. meter read – had 60 meters that did not read for some reason. Working with the clerk to clean up the error reads. Got the 60 reads manually.
  - Recycle program is running amok. Suggest the Town consider a single dumpster where all clean acceptable recyclable items can be dumped, enforce the Saturday drop off hours and get rid of the receptacles used for aluminum, glass and plastic as they are falling apart, plus we have people drop garbage in them after hours. Board agrees.
  - Councilor Hoskins mentioned that Irondequoit Highway had lost all of their fleet due to a fire. If they are insured by NYMIR as we are, it may be beneficial to everyone to ensure that all departments have heat sensors, sprinklers and master switches on the equipment.
- e. Planning Board – Jerry Scouten
  - CIDEDEC new addition plans approved. Construction cost estimated at 1 million.
  - Half Acre Church presented plans that need ZBA approval.
- f. Town Clerk – Debbie Pinckney
  - Monthly Report- see attached
  - Tax Collection – Trial Balance collected thus far \$170,624.77 (owed \$2,966,928.54)
  - Water District 1 Tax – explanation handled under public forum
  - 60 bills mailed late as we got the readings manually
  - Vacant Land ½ EDU charges will be billed as a memo bill and due April 1, 2017.
- g. Town Historian – handled out of agenda order
- h. IO – no report

8. Old Business

- a. Paul Bringewatt report and recommendations – Suggests the Board take a tour of the CMI Plant, and demand a mag meter for sewer be installed. There are 36000 unaccounted for units which he suspects could be some of the water that they use inside the plant to wash down the treatment plant. Ed will reach out for a tour for the Board and invite Don Davis of B & L. **Place an additional line under old business CMI Waster Water Meter.**
- b. Recycle Building – handled out of agenda order
- c. State Police Barracks update – handled under Highway
- d. Martha still working with Fingerlakes Technology on email accounts for Board, Clerk & bookkeeper
- f. CMI – foaming issues at Ellis Drive Pump Station – no updates

9. New Business

- a. Resolution for Standard Workday reporting of Elected and Appointed Officials – handled out of agenda order
- b. Resolution for Cayuga County Snow Plow Contract – **Resolution #4-2017 Motion to accept by Hoskins, Second Patterson. 5/0 approved.**
- c. Resolution for Record Disposition – **Resolution #5-2017 Motion by Church, Second by Hayden. 5/0 approved.**
- d. Resolution to join the Center for Internet Security funded by Homeland Securities (Martha emailed to all) **Resolution #6-2017 Motion by Church, Second by Patterson. 5/0 approved.**
- e. Councilor Hoskins has been told the McDonalds on Genesee St are looking to rebuild. Since they are kind of land locked, wouldn't it be a good idea for the Town to reach out to their Corporate Office to see if they may be interested in coming to Aurelius? Discussion and consensus to have Councilor Hoskins write a letter inviting them to consider an alternate site for the new facility.
- f. Deputy Supervisor Church asked if anyone had looked at NOSA from RD for broadband.  
The Board concluded it was expensive money to get.

10. Joint Project New Business - none

11. Executive Session – none

12. Supervisor Report – **Resolution #7-2017 Motion by Church to have Supervisor report signed and approved, Second by Patterson. 5/0 approved.**

13. Transfers - **Resolution #8-2017 Motion by Church to approve the transfers as presented, Second by Patterson. 5/0 approved.**

14. Pay Bills – Abstract #13 & 14-2016, Abstract #1-2017 and Joint Committee Vouchers **Resolution #9-2017 Motion by Church to approve Abstract #13, 14 – 2016 and #1-2017 as presented, Second by Patterson. 5/0 approved.**

Code	Fund	Prepays	Unpays	Totals	#13	#14
A	GENERAL FUND	\$864.47	\$13,822.69	\$14,687.16	\$13,996.04	\$460.82
B	GENERAL FUND PART TOWN	\$47.00	\$2,013.44	\$2,060.44	\$841.38	
DB	HIGHWAYFUND PART TOWN	\$108.00	\$12,148.36	\$12,256.36	\$7,953.83	\$233.21
SL1	LIGHTING DISTRICT 1			\$0.00	\$288.53	
SL2	LIGHTING DISTRICT 2			\$0.00	\$78.72	
SS1	ELMHURST SEWER DISTRICT	\$20.93	\$185.67	\$206.60	\$1,860.00	\$596.70
SS2	SEWER DISTRICT 2	\$8.86	\$353.83	\$362.69	\$135,279.96	\$8,513.20
SS3	SEWER DISTRICT 3	\$41.40	\$418.91	\$460.31	\$43,933.16	\$44,367.04
SW1	WATER DISTRICT 1	\$13.46	\$501.53	\$514.99	\$17,974.74	\$286.74
SW2	WATER DISTRICT 2	\$20.02	\$642.32	\$662.34	\$34,582.32	\$3,286.74
SW3	WATER DISTRICT 3	\$49.47	\$3,974.74	\$4,024.21	\$12,068.60	\$17,841.99
TA	TRUST & AGENCY	\$10,529.21		\$10,529.21		
	TOTAL:	\$11,702.82	\$34,061.49	\$45,764.31	\$268,857.28	\$75,586.44

15. Adjourn - **Resolution #10-2017 Motion by Hayden to adjourn at 10; 10pm, Second by Patterson. 5/0 approved.**

**Next Meeting will be Thursday February 9, 2017 at the Town Hall, 1241 W Genesee St Rd, and Auburn, NY 13021 at 7:00pm.**

**Respectfully submitted by Clerk Pinckney.**