

Town of Aurelius
March 10, 2016
Minutes Approved 4/14/2016

Pledge to the Flag Board members present: Supervisor Edward J Ide Jr., Deputy Supervisor Stephanie Church, Councilors Stan Hoskins, and Sharon Hayden. Absent Councilor Jim Bona.

Staff present: Highway Superintendent Kent Walter, Deputy Highway Superintendent Harold Walter, Planning Board Chairman Jerry Scouten, Clerk Debbie Pinckney. Town Engineer Matt Schooley.

1. Supervisor Ide opened the meeting with the pledge to the flag at 7:06pm.
2. Supervisor Ide invited Deputy Superintendent Walter to speak about the meters. He presented pictures of the IPearl Meters in tenths and in hundreds of cubic feet. The new meters in Water 3 and the Village of Cayuga are in tenths. This helps to detect leaks. We recognize that the city bills in hundreds, but we can use the tenths meter read, drop the three numbers on the right, that will allow us to match what is being billed by the city, which is in hundreds of cubic feet. The Board suggested that the meters purchased in hundredths be converted to tenths by HD Supply.

Harold Walter spoke about the mapping once the latitude and longitude figures are in the data base. Once the Village staff has installed the rest of the meters the remaining data will be collected and input into the Williamson law billing program. It was decided by the representatives from Sensus and HD Supply that the Clerk will input the meter reads from January 1st as a new meter read, which should allow accurate readings for the March 31st billing cycle.

Supervisor Ide invited Code Officer Tom Passarello to speak about the proposed Local Law #-2016 to provide the safeguarding, repair or possible demolition and removal of dangerous or unsafe buildings and structures in the Town of Aurelius. He explained that some of the property owners have been issued appearance tickets which results in fines, but there is really no other way to compel them to repair or remedy the problem. Clerk explained that the Cayuga County Real Property Services has refused to levy “public works” onto taxes. Tom will speak with Attorney Dave Thurston to see if they have the right to refuse. Discussion about liability issues and what would the Town be liable for if the Code Officer has exhausted all possibilities. Councilor Hoskins suggested the proposed law be tabled. Agreed.

Tom noted that GNC is moving from FL Mall to FL Crossing. Grober construction is moving along with construction behind Cayuga Milk Ingredients.

3. Minutes of February 11, 2016 – **Resolution #29 Motion by Deputy Supervisor Church to approve the minutes with corrections. Second by Councilor Hayden. 4/0 approved.**
4. Correspondence
 - January 28, 2016 – County Legislature resolution to consolidate Vital Registrar completed
 - February 25, 2016 – Board of Elections request for Election Inspectors – clerk will post

- March 1, 2016 – Thank you letter from Aurelius DPW Superintendent to Village of Union Springs
- Board of Assessment Review Member Listing – no change
- Thank you note from Fingerlakes SPCA for donation in memory of Jane Bona
- Cayuga Seneca Action Agency, Inc – Community Needs Assessment information

5. Committee Reports

- Assessor – Linda Wright – no report
- Zoning & Code Enforcement – Tom Passarello – see report
UnSafe Buildings Law presentation (handled out of agenda order)
- Aurelius/Cayuga Recreation – Debbie Pinckney - Some of the residents are researching a 501 (c) 3 for Friends of the Community Hall.
- Highway Department – Kent Walter
 - Storm drains on river road running well
 - Feb 14th plugged sewer line behind Dick's Sporting Goods. Took 6 hours to clear. Once the weather is better Village of Union Springs will assist with cleaning out the pipes as they have the proper equipment. (the substance is like hard ground up cardboard). The Village's help was invaluable because the manhole used to access the problem area was 27 ft. deep.
 - Fire Department has been called twice in the last week for a gas leak in the area of the Mall, but in reality it's the south wind carried the odor from the Cayuga Milk Ingredients.
 - With the issues in Flint about lead in water there has been additional guidelines for testing, Kent explained he does lead and copper testing annually and the copper and lead levels are compliant with state and federal regulations.
 - 2 overhead doors went to auction – not certain, but may have gotten \$750.00
 - Pit Meter was installed at Bluefield Manor by the City Staff with some assistance from the Town.
 - Cooper's Mobile Home Park – owners have 34 units and they are installing individual meters. Discussion- Board feels that the Town is responsible for the master meters and anything after that is the responsibility of the property owner. Kent reminded the Board he had mentioned the Maggio's intent to install individual meters in September of 2015. Clerk also stated that Garropy's is set up with individual meters that are read quarterly along with 2 master meters that are read and any difference between the two is billed to the owner. It's exactly like billing the private users on Beech Tree Road for the water loss after the pit meter. Discussed the history behind the Garropy's installing individual meters. This was done by the Garropy's; they paid for the initial installation of meter pits and meters, without permission from the Board at that time. Discussion about the current Town law with regard to meter ownership, a municipality is responsible for the master meter reading and what happens after that meter is the responsibility of the homeowner. Supervisor Ide and the Board agree that the usage from the master meter is what should be billed to the property owner and anything after that is the property owner's responsibility. Maybe now is the time

to inform Garropy's that the Town will read the master meter only. Clerk will need guidance as to how this should happen. It is the consensus of the Board that individual meters within the park and billing within the park will be the responsibility of the Park owner. (This is how Johnson's Mobile Home Park off of Clark St and Cranebrook is billed.)

- DEC has requested a yard hydrant to wash the boats at the boat launch on River Road. Note – within the email discussion it was noted they would pay the capital costs. Discussion and consensus that an agreement has to be in place for the billing of capital costs or a special rate assessed before we allow them to tap the main. Further research will be required before any approvals can be made.
 - Clerk noted the Cayuga Fire Department had drill night last Monday and used the hydrant by Cayuga Elementary School. Firefighter Don Wilson Sr stated that the pressure was low, at just 40 PSI. Discussion – Town Fire Inspector and Barton & Loguidice Clerk of the Works must test every hydrant to ensure they are working properly and at the correct pressure. Supervisor Ide asked Kent to follow through.
- e. Planning Board – Jerry Scouten
- Jerry has been researching the best way to handle Zoning issues once the Town owns River Road. Still a work in progress.
 - Jerry explained the 239 l & m review process the Town has with Cayuga County planning. He wanted the Board to understand that any construction along the lake shoreline will have to be reviewed by County Planning through the l&m review process. They meet once a month and with any new proposed construction – site plan must be available to them by the 10th of each month to be on the agenda. In essence, this means that people will have an extra 45 days added to the Building Permit Process before they can move forward with any construction along the lakeshore.
- f. Town Clerk – Debbie Pinckney
- Monthly Report
 - Water/Sewer Adjustments February 1 – February 29 **Resolution #30-2016 Motion by Deputy Supervisor Church to approve the water/sewer adjustments. Second by Councilor Hoskins to approve the adjustments. 4/0 approved.**
 - Tax Collection – Trial Balance as of 3/10/16 is \$2,180,256.33. Outstanding is \$674,743.66. Town has been paid along with the Fire District. Clerk will settle with the County at the end of March when the roll is turned over to the Treasurer.
 - Website – <http://www.aureliustown.org/wp/> Clerk shared the test site and requested the Board take a look at it so the site, give feedback and corrections so it can go live next week.
- g. Town Historian – Barrie Lyn Foster - none
- h. IO – Jim Bona - none

6. Old Business

- a. Town of Aurelius - City of Auburn IMA – Water District 3 – no update
- b. Broadband – Councilor Hoskins – no update

d. Beech Tree Road Water District 4 – Clerk received a response from Ellen McDonald at State Comptroller’s office that she received the information the clerk had sent at her request and she had it in her file. She did not say yay or nay for approval. Matt Schooley will reach out to her next week if the Board wants him too as he explained to her that the people signed up for this, they are aware of the expense and they have been paying for lost water quarterly besides their usage. Councilor Hoskins stated this has gotten way out of hand and it’s been over a year and we need to move forward. **Resolution #31-2016 Motion by Councilor Hoskins to have B & L prepare the final design for the Beech Tree Road Water line extension #4 and send out RFP’s. Second by Councilor Hayden. 4/0 approved.**

e. State Police Barracks – Jim Bona is absent - Councilor Hoskins reached out to Councilor Bona to help with at least the carpet quotes. Discussion about the quote from Carpet House, Tile and Carpet, and LT Rice. Carpet sample and tile sample provided for the Board to review. **Resolution #32-2016 Motion by Deputy Supervisor Church to hire Carpet House to install the carpet throughout the upstairs at a cost of \$17,788.00 (using the insurance money and contingency) Second by Councilor Hayden. 4/0 approved.**

f. Experimental Road meter pit. Supervisor Ide had met with the City and CCWSA and they are not against calibrating the meters once the weather improves. Kent explained there are 62 households fed by the Experimental Rd meter and there seems to be some issues with the Pinckney Road meter that serves Springport/Fleming. Consensus to have both meters calibrated at the same time. Kent will stay on top of it and report back next month.

7. New Business

a. Joint Project - Amendment #2 for Municipal Solutions – additional \$6,500.00 **Resolution #33-2016 Motion Deputy Supervisor Church to have Supervisor Ide sign the amendment. Second by Councilor Hayden. 4/0 approved.**

b. Resolution to have Supervisor sign the LGRMIF Grant application for storing Village records at the Town records room. **Resolution #34-2016 Motion Deputy Supervisor Church to have Supervisor Ide sign the LGRMIF letter of intent to apply for the grant by Tee-Ann Hunter. Second by Councilor Hayden. 4/0 approved.**

c. Resolution to authorize Martha Russell to make budget transfers after the year end accruals. **Resolution #35-2016. Motion Councilor Hoskins to authorize the Bookkeeper to make budget transfers. Second by Councilor Hayden. 4/0 approved.**

8. Executive Session - none

9. Supervisor Report – none

10. Transfers - none

11. Pay Bills – Abstract #3-2016 / plus Joint Committee Vouchers/Abstract #141-2016 **Resolution #36-2016 Motion by Deputy Supervisor Church to pay the bills. Second by Councilor Hayden. 4/0 approved.** Discussion - Joint Committee Meeting needs to be scheduled. March 21, 2016 at the Village Office at 7:00pm.

Discussion about the water/sewer analysis Deputy Supervisor Church created with the last 4 qtrs of Water 3 usage. The summary table shows the effects with minimum usage and rates. Consensus to share this table with the Village and have Paul Bringewatt review it and give his input.

As part of the Joint Committee under the Village and Town Sewer IMA, Deputy Supervisor Church noted that this spreadsheet is just one part of the data needed to establish rates. The Joint Committee did not see a detailed Sewer budget at the last meeting, which must happen before the Joint Committee can make a recommendation to each Board at the next Joint Committee Meeting. Clerk noted the Village will have a special meeting on March 21st to present the tentative budget to the Board.

12. Adjourn **Resolution #37- 2016 Motion by Deputy Supervisor Church to adjourn at 10:00pm. Second by Councilor Hayden. 4/0 approved.**

Next meeting is March 19, 2016 for the safety seminar at 8:00am.

Joint Committee meeting March 21st at the Village Office at 6:00.

Next regular Board Meeting is April 14th at 7:00 pm

Respectfully Submitted by Clerk Pinckney.