

Town of Aurelius  
Minutes  
August 10, 2017  
Approved September 14, 2017

**Members present: Supervisor Edward Ide, Deputy Supervisor Stephanie Church, Councilor Stanley Hoskins, excused: Councilor Alexander Patterson**

**Staff Present: Planning Board Chairman Jerry Scouten, Clerk Debbie Pinckney, Highway Superintendent Kent Walter**

1. Supervisor Ide opened the meeting at 7:19 with the pledge to the flag.
2. Minutes of July 13, 2017 Resolution #60-2017 Motion by Church to approve with corrections, Second by Hoskins. 3/0 approved.
3. Correspondence - none
4. Committee reports
  - a. Budget Officer's report on Special Districts – Bookkeeper Martha Russell
    1. Elmhurst Lighting District Has a fund balance of \$1900, ask Real Property to remove those that cannot be served.
    2. Sewer 1 had a special assessment with the \$14,000 and the revenues which will be over by \$9200.00 for 2017. She does not foresee any problems, that special assessment was partial for City Settlement and equipment for the district. Fund balance will be \$64,000 and we did not fund the reserve in 2017. Should consider doing so.
    3. Water 1 budget has a fund balance. With the \$64,000 special assessment, revenues will be over about \$20,000, which could fund the MXU's for the district in 2018. In 2018 there will be no debt. Without an assessment there could be a \$13,500 shortfall. Need to discuss leak detection with the Water Department.
    4. The City bills will be under about \$28,000 and revenues will be under \$6000 which will add approximately \$22,000 to our fund balance. Which will result in an estimated 12/31/17 fund balance of \$52,000.00. We have a cushion but will still have a short fall for 2018 even with the increase in rates to District 1 & 2.
    5. Sewer 2 – Clark Street flow meter was installed by the City, we have received some adjustment bills but at this time there is question if it is being read properly. Without the special assessment of \$47,000 there would have been a shortfall of \$23,000.00. With the current budget and the special assessment, we will have approx. \$20,000.00 added to the fund balance for a projected total of \$93,000.00 in the fund balance as of 12/31/17. Councilor Hoskins wondered why there will be problems. Discussion about CMI and the secondary meter for the unmetered sewer use in the plant. The Board asked Kent to read the secondary meter monthly and once we have the data, calculate the additional usage and bill CMI. Stan asked if Paul B felt there was infiltration. Kent identified the one manhole behind Home Depot but felt the rest of the lines were tight. And the Clark Street line is tight as it had been sleeved a few years ago. Ed had asked the City to make sure that the Clark Street Flow Meter is in 100 cubic feet. Consensus they may be reading it incorrectly.
    6. Martha will work on the other special districts and report next month.

- b. Assessor – Linda Wright – no report
- c. Zoning & Code Enforcement – Howard Tanner - see report
- d. Aurelius/Cayuga Recreation – no report, swim program is ending and Rec starts up September 18<sup>th</sup>.
- e. Highway Department – Kent Walter
  1. Mowing road sides, received some compliments from residents for the mowing
  2. Scheduled to assist Scipio with chipping
  3. Scheduled to assist Springport with chipping
  4. Will also assist paving at both of the Aurelius Fire Houses
  5. Will meet with RLS to get a price for replacing the lean to.
  6. The hydrant in front of Erie Materials needs to be replaced. The plan is to make the repair at 2am, shut down the line for no more than 3 hours. Notify homeowners and businesses via handout. Will consider replacing the valve by the NYS Police Barracks at some point. Deputy Supervisor Church requested that it happen before the snow flies.
  7. Supervisor Ide reported that Short Road has some waves in it. Superintendent Walter will check on it.
- f. Planning Board – Jerry Scouten – Jerry had spoken with the City Planning about for updates on the design for the west end McDonald’s. It was noted that the City does not participate in County Planning 239 l & m review. Jerry did ask for a copy of the NYS DOT evaluation.

He would also like to present a resolution at the September Board meeting to withdraw from the County Planning 239 l & m review. We are one of the few municipalities that do this, and it really just adds an additional 60 days to projects and in reality the Town Planning Board can make the same determinations during Site Plan Review. There is really no benefit to being in it, and just adds an additional 60 days to the process for approval.

- g. Town Clerk – Debbie Pinckney
  - Monthly report
  - Water/Sewer Adjustments — resolution requested. Discussion, Councilor Hoskins suggested the Clerk should do away with the smaller adjustments such as filling pools and spas, the time and effort is a bit much and he suggests that unless the credit is for a major leak, it should not be done. Clerk explained that it’s not really that much of a time issue and some people really need the credit. More discussion and Board has agreed to a sewer adjustment if it calculates to more than \$100.00. **Resolution #61-2017 Motion by Church, Second by Hoskins to approve the adjustments. 3/0 approved.**

7. Old Business

- a. CMI not paying B&L, city charges for flushing the line or the charge to camera the line. At this time it’s just the GC Enterprise bill for pumping out the lift station. Supervisor Ide explained at the last meeting with CMI, Mr. Ellis had agreed to pay, and he will be reaching out to CMI again.

Discussion about some of the options CMI has proposed to correct the effluent issues and the issues at the Pump Station.

b. Alarm System – Clerk presented the quotes and what exactly each company had to offer. Syracuse time and Alarm has an internet based system with a video card for dual monitors. Or a smart monitor. Do it right. Maybe an itemized price for a monitor in each room, clerk, court, bookkeeper and meeting room.

c. River Road – RFP for surveying River Road. September 13<sup>th</sup>. Then pursue the appraisal approach. Also the planning board is looking for the flood plain levels so they also need the surveyor information.

d. DEC Boat Launch – at a stand still

8. New Business

a. 2<sup>nd</sup> Quarter Sales Tax received (see spreadsheet)

b. Request by bookkeeper for a Resolution to appropriate all of the Trooper Barracks Reserve Fund (approx. \$10,043.00) to offset cost of new HVAC unit, subject to permissive referendum. Total cost for repairs is \$19,688.00; she suggests using the reserve and cover the balance from the contingency fund. **Resolution #62-2017 - Motion Hoskins to approve the Town Supervisor expend the funds from the Trooper Barracks Reserve in the amount of \$10,043.3 subject to permissive referendum, Second by Church. 3/0 approved.** Discussion about the next step in the request for upgrades to the barracks before renegotiating the lease. Board agreed to have architect Mike Palmieri and his assistant sit with the State Police staff and draw up a proposal for improvements. Cost to be \$75.00 and \$50.00 per hour respectively for Palmieri and his assistant.

c. Request by bookkeeper for a Resolution acknowledging that the required audit was completed. **Resolution #63-2017 – Motion by Church to acknowledge the Cuddy and Ward Audit for 2016 was completed. Second by Hoskins. 3/0 approved.**

9. Executive Session – none

10. Supervisor report – April, May, June & July **Resolution #64-2017 Motion by Church to instruct Supervisor Ide sign the April, May, June and July Supervisor’s report. Second by Hoskins. 3/0 approved.**

12. Transfers – request from Budget Officer **Resolution #65-2017 Motion by Hoskins to approve the transfers as presented. Second by Church. 3/0 approved.**

13. Pay Bills – Abstract #8-2017 , Abstract #151-2017 **Resolution #66-2017 Motion by Church to approve paying the bills in Abstract #8-2017 and Abstract #151-2017. Second by Hoskins. 3/0 approved.**

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	\$1,160.54	\$2,697.67	\$3,858.21
B	GENERAL FUND PART TOWN	\$732.81	\$741.80	\$1,474.61
DB	HIGHWAYFUND PART TOWN		\$42,837.13	\$42,837.13
SL1	LIGHTING DISTRICT 1	\$255.55		\$255.55
SL2	LIGHTING DISTRICT 2	\$65.54		\$65.54
SS1	ELMHURST SEWER DISTRICT	\$1,845.88	\$25.05	\$1,870.93
SS2	SEWER DISTRICT 2	\$36,198.68	\$4,833.20	\$41,031.88
SS3	SEWER DISTRICT 3	\$19.33	\$79,632.15	\$79,651.48
SW1	WATER DISTRICT 1	\$19,503.99	\$124.27	\$19,628.26
SW2	WATER DISTRICT 2	\$29,471.75	\$251.70	\$29,723.45
SW3	WATER DISTRICT 3	\$25.12	\$24,653.23	\$24,678.35
TA	TRUST & AGENCY	\$5,282.91		\$5,282.91
	TOTAL:	\$94,562.10	\$155,796.20	\$250,358.30
HA	CAPITAL PROJECT SEWER 111		\$10,000.00	\$10,000.00
	TOTAL:			\$260,358.30

14. Adjourn - Abstract #151-2017 Resolution **#67-2017 Motion by Church to adjourn at 9:20pm. Second by Hoskins. 3/0 approved.**

Next meeting will be Thursday September 14, 2017 at 7:00pm with the Permissive Referendum.

Respectfully submitted by Clerk Pinckney.