

Town of Aurelius  
September 8, 2016 Minutes  
Approved 10-13-2016

Board members present: Deputy Supervisor Stephanie Church, Councilors Alex Patterson, Stan Hoskins and Sharon Hayden. Excused: Supervisor Edward J Ide Jr

Staff present: Highway Superintendent Kent Walter, Planning Board Chairman Jerry Scouten, Clerk Debbie Pinckney and Attorney Dave Thurston. Town Engineer Matt Schooley arrived at 7:15pm.

1. Deputy Supervisor Church opened the meeting at 7:00pm with the pledge to the Flag
2. Public Forum – Wayne Guy of 6951 River Rd wondered what was happening with the transfer of the River Road leases from the State to the Town. He was hoping the Town Code Officer will be a strong presence in enforcing codes down there. He forgot to bring the NYS Canal/Lease Agreement that states how people on River Road are supposed to maintain their homes. Granted the State has never really enforced their rules but Mr. Guy and his son have worked hard on their property but there are others that have done nothing. Deputy Supervisor Church explained that there are steps that need to be taken with the State to complete the sale and they are moving slowly. Councilor Hoskins asked Attorney Thurston if there was any update. Dave explained that a few weeks ago he was informed the State was working on the sale and they seemed to be having difficulty with the tax map numbers. Dave explained the tax map numbers were to identify the dwellings, and the transfer is only dealing with the one tax map number. Dave also explained that it's difficult to see where the division of labor is. Some things Albany Canals answer and some things Syracuse Canals answers and it's impossible to explain the delays.

Wayne also asked about the minimum charge for water and sewer

3. Minutes of August 11, 2016 – **Resolution #97-2016 - Motion by Councilor Hayden to table the minutes. Second by Councilor Hoskins. 4/0 approved.**
4. Correspondence
  - State of New York Unified Court System – request for 2015 audit. **Resolution #98-2016 Motion by Councilor Hayden to approve the 2015 audit and have the clerk sent it to Unified Court System, Second by Councilor Patterson. 4/0 approved.**
  - Cayuga Lake Watershed update and request for annual dues.
5. Committee Reports
  - a. Assessor – Linda Wright – provided a copy of the Small Claims Decision, the hearing officer decided in our favor. If the Board would like her to continue the equalization discussion from last month she will come to the next Board meeting. Discussion that the packet she provided last month was informative albeit Councilor Hoskins and Patterson were not happy with the comparables used by the State. The Board will table the equalization rate issues for another day.
  - b. Zoning & Code Enforcement – Tom Passarello May and June 2016 reports. Aurelius/Cayuga Recreation – Debbie Pinckney - Lowes for Pros working on rehab of Hall. And needs to replace the front door before the fall program begins.
  - c. Highway Department – Kent Walter

- Seviar Road – working on it – ground, calcium, chloride and stone reconstruction
  - 2011 10 wheeler – getting prices for painting the box and frame. Trying to get three prices so far \$4700.00 Repair Plus and Carpentry Industry was \$8100.0
  - Sewer Main behind Home Depot – waiting on Grout Tech and they said they cannot do it. Kent is working with Tom Gabak of the City to have it done early in the morning when CMI is not a full capacity
  - Sent the water samples but thus far no report. Some discussion about the CMI responsibility for paying for the pumping of the Ellis Drive Pump station every other day at the meeting with Supervisor Ide and Deputy Supervisor Church with CMI. Kevin Ellis had asked about Sewer 2 operation and maintenance costs. Deputy Supervisor Church has been working with the Bookkeeper and Clerk to create a spreadsheet. The initial calculations have identified there is an issue with billing (under billing) by the City. Once the data from the other users that dump into Ellis Drive are included in the spread sheet Deputy Supervisor Church will present her findings.
  - Kent noted that the flow from Ellis Drive is more like a “cream of wheat” consistency as opposed to the wet cardboard a month back. We are still pumping it out every other day.
  - New roadside mower came in. Staff has tested it out, waiting for the bill. There is a hole in the fender that the company will compensate for.
  - Parking lot before the highway garage doors had to be repaired. Dug it out, installed a drain and meraphite and will oil and chip.
  - The Town has mowed the county roadsides in the winter. Councilor Hoskins mentioned that if the County wants us to mow the roadsides like the County does that should be one price as opposed to the way we do ours.
  - Stan also asked about the drain issues at the State Police Barracks. Has anything been done in that area toward the west where we removed the sidewalk. Kent said not yet as he is leery of scoping the pipe since the camera could get stuck. Note: Mark Thurston has not started work on the sump pump yet.
  - Regarding installation of remaining water/sewer meters, Town staff will use hang tags to notify village residents they need to make arrangement for meter installation. There are some people that have not been there when they said they would, some people just don’t respond to phone calls and sometimes, staff has not been there when they said as something came up. Kent would like the Board to consider charging a fee if they cancel. Clerk explained she will also be taking the final read off the old meter to ensure the people are paying for actual usage.
  - Deputy Supervisor Church asked if the Bulk Fill Station heater is repaired. Kent said that they will get the parts for AAI and DPW Staff will repair.
- d. Planning Board – Jerry Scouten – no report
- e. Town Clerk – Debbie Pinckney
- Monthly Report
  - Water/Sewer Adjustments - July 29, 2016 – August 31, 2016 **Resolution #99-2016 Motion by Councilor Hayden to approve the water/sewer adjustments as presented, Second by Councilor Patterson. 4/0 approved.**
  - Punch List – Discussion for joint project restoration – discussion. Refer to old business

- Clerk had her first lesson on maintaining the website.
- f. Town Historian – At this time Tim Quill respectfully declines the position as he has quite a few commitments and cannot devote the time necessary. Clerk will approach Springport Historian and ask if he would be interested.
- g. IO – no report

## 6. Old Business

- a. Town of Aurelius - City of Auburn IMA – Water District 3 – no report
- b. Beech Tree Road Water District 4 – Contractor meeting is Monday at 8:00am. Clerk gave Attorney Thurston the contracts for his review and signature. **Resolution #100-2016 Motion by Councilor Hoskins to have Supervisor Ide sign the contracts approved by Attorney Thurston, Second by Councilor Hayden. 4/0 approved.**
- c. State Police Barracks update – Councilor Hoskins explained the problems with the existing heating and air system. It's just not efficient as is. They consensus is to have three separate heating units installed to accommodate the various sections of the buildings. The needs are different in certain areas of the building, the building was designed for the State Police, the lease will be up soon and we need to fix this as soon as possible so we feel it warrants a special resolution to get the job done without following the procurement policy. Martha Russell, bookkeeper, has researched the NYS Office of General Services and state bid and this type of repair is not covered. With winter coming and the need to have a reliable, local repair service this warrants the emergency repair resolution. There is no borrowing or bonding, Martha Russell, says to take it from contingency and the Board can continue to replenish.  
**Resolution #101-2016 Motion Councilor Hoskins to approve the emergency process for the allocation of funds to make the necessary repairs to the State Police Barracks, Second by Councilor Hayden. 4/0 approved.**
- d. River Road – water and sewer hookup update. Kent explained there are about 11 more remaining hookups on River Road. Clerk explained there will be a need for enforcement of those that are not hooked to sewer. She will work with the Attorney on the process as the law states people must hook up to sanitary sewer where it is available.
- e. Cuddy & Ward Audit – handled out of agenda order
- f. Punch List for Joint Water and Sewer restoration, Clerk will add the load of top soil for the Town and the Village. Discussion that there has to be a time limit for those that are not satisfied and we are near that time frame. WD Malone has a payment application for approval. Note Matt Schooley stated that you can hold back twice the amount of a punch list and at this point they are way over twice that amount.
- g. Jerry Scouten asked if there was an update on the FL Drive In and the Cayuga Nation that had opened the smoke shop. Attorney Thurston stated they are awaiting the Judge's decision.

## 7. New Business

- a. Set Dates for the Budget Meetings (Martha suggests Oct 3,17 & 24 if needed) Dinner at 6 session at 6:30? Tabled for Councilor Patterson to make sure he can attend. He will email the clerk; the clerk will place the legal ad and follow up with an email to the Board.

b. Bookkeeper Martha Russell will provide a copy of the monthly revenues and expenditures for board review each month. If someone wants their own copy she will make sure you get one.

c. Final Audit – Resolution approved under correspondence.

d. Resolution for emergency repairs to State Police Barracks – handled out of agenda order

e. Local law for Unsafe Buildings. Should the Board agree to this law, they can call for a public hearing at the October meeting. Clerk explained the Board could call for a public hearing next month on this local law, or table it for next month. Discussion by the Board and Attorney Thurston to change Section 3.7 from shall to may. Clerk will correct and hand out the Local Law No. 3-2016. Clerk corrected and gave the Board the law and asked for the call for a public hearing. **Resolution #101-2016 Motion Councilor Hayden to call for a public hearing on Local Law #5-2016 Second by Councilor Patterson. 4/0 approved.**

8. Executive Session – none

9. Supervisor Report – July 2016 **Resolution #102-2016 – Motion by Councilor Hayden to have Deputy Supervisor Church to sign the July 2016 Supervisors report. Second by Councilor Hoskins. 4/0 approved.**

10. Transfers - need resolution for approval – note this is the first report of the year. **Resolution #103-2016 Motion by Councilor Hayden to approve the transfers as presented. Second by Councilor Hoskins. 4/0 approved.**

11. Pay Bills – Abstract #9-2016 / plus Joint Committee Vouchers **Resolution #104-2016 Motion by Councilor Hoskins to pay Abstract #9-2016 bills and Joint bills as presented. Second by Councilor Patterson. 4/0 approved.**

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	\$ 1,324.18	\$12,820.73	\$ 14,144.91
B	GENERAL FUND PART TOWN	\$ 720.92	\$165.00	\$ 885.92
DB	HIGHWAYFUND PART TOWN		\$14,937.47	\$ 14,937.47
SL1	LIGHTING DISTRICT 1	\$ 251.87		\$ 251.87
SL2	LIGHTING DISTRICT 2	\$ 65.45		\$ 65.45
SW2	WATER DISTRICT 2	\$ 37,325.28	\$524.00	\$ 37,849.28
SW1	WATER DISTRICT 1	\$ 16,675.51	\$136.12	\$ 16,811.63
SW3	WATER DISTRICT 3	\$ 208.22	\$17,756.09	\$ 17,964.31
SS1	ELMHURST SEWER DISTRICT	\$ 1,083.52	\$1,520.82	\$ 2,604.34
SS2	SEWER DISTRICT 2	\$ 6,511.23	\$8,573.18	\$ 15,084.41
TA	TRUST AND AGENCY	\$ 5,535.72		\$ 5,535.72
SS3	SEWER DISTRICT 3	\$ 19.29	\$69,977.05	\$ 69,996.34
	TOTAL:	\$69,721.19	\$126,410.46	\$ 196,131.65

**Resolution #105-2016 Motion by Councilor Patterson to pay Abstract #146-2016. Second by Councilor Hoskins. 4/0 approved.**

<b>CODE</b>	<b>FUND</b>	<b>PREPAIDS</b>	<b>UNPAIDS</b>	<b>TOTALS</b>	
HI	JOINT SEWER		\$106,508.67	\$106,508.67	

12. Adjourn - **Resolution #105-2016 Motion by Councilor Hayden to adjourn at 9:00pm. Second by Councilor Patterson. 4/0 approved.**

Tentative Budget Work Session is Monday December 3, 2016 at 6:30pm. Dinner is at 6:00pm.  
Next meeting is October 13, 2016 at 7:00pm at the Town hall.

Respectfully submitted by Clerk Debbie Pinckney