

Town of Aurelius
November 12, 2015 Minutes
Approved 12-10-2015

Board members present: Supervisor Edward J Ide Jr., Deputy Supervisor Stephanie Church, Councilors Stan Hoskins, Jim Bona, and Sharon Hayden.

Staff present: Gerald Scouten Planning Board Chairman, Kent Walter, Highway Superintendent, Debbie Pinckney, Town Clerk

1. Supervisor Ide opened the meeting at 7:00pm with the Pledge to the Flag

Opened Public Hearing for the Proposed 2016 Town Budget.

2. Public Forum –

Fred Richardson of 6869 River Rd., Dick Farr of 6871 River Rd., and Gordon Rhodes of 6875 River Rd. requested an update on the water and sewer installation for River Road. Supervisor Ide explained that contractor WD Malone is moving forward placing stakes on the properties slated for water and sewer. Discussion as to the process for connecting water and sewer. Mr. Richardson has a camper and currently shares a septic system with the neighbor. On the County Image Mate site he is coded 317 – vacant with improvements, he has paid taxes since he bought the property and at one time there was a permanent structure on the property, but he demolished it. The Board is still waiting for the State to return the signed contract. At this time, the project is moving forward to provide water and grinder pumps to properties that have permanent, livable structures. There is no provision for servicing campers and/or travel trailers with water and sewer. The Board has asked the Aurelius Planning Board Chairman Jerry Scouten to begin preliminary work to form a Planned Development District (PDD) for River Road since many of the buildings and lots are pre-existing non-conforming. Once the State and Town have finalized the sale the Town can work with the residents on River Road to form a special zoning for the area – a PDD. The gentleman thanked the Board for their service and will check back for updates.

3. Minutes of September 10, 2015 and October 8, 2015 - **Resolution #87-2015 Motion by Deputy Supervisor Church to approve the minutes of September 10, 2015 with corrections. Second by Councilor Bona. 5/0 approved. Resolution #88-2015 Motion by Deputy Supervisor Church to approve the minutes of October 8, 2015 with corrections. Second by Councilor Hayden. 5/0 approved.**

4. Correspondence

- APWA 2015 Environmental Project of the Year Banquet – Nov 19, 2015 – Clerk Pinckney will attend on behalf of the Town.
- 2016 Association of Towns Conference information packet
- Sales Tax – this quarter total was slightly up
- Barton & Loguidice 10-30-2015 re: Freezing Concerns at Headworks.
- Grober Nutrition LLC PILOT agreement (Asked the Clerk to insure the assessor has the information. – She does.)

- Nozzolio response to delay at State for the River Road Purchase. The Senators' recommendation was to apply to EFC for an extension. Supervisor Ide will contact B & L.
- Barton & Loguidice 11-05-2015 re: Outfall proposed corrective action
- Notice of Claim – Claimant Wind Sun – respondent – Village of Cayuga. Discussion: On October 13th, Wind Sun (Jim Winnik, Kevin Foster, and the Wind Sun Attorney) , along with Town Supervisor Ide, Town Deputy Supervisor Church, Cayuga Mayor Sherman, Cayuga Deputy Mayor Erickson, Town Attorney Thurston, B & L Engineers Eric Pond and Dan Rooney, and the Wind Sun Bond Agent, to work out the issues. (Cayuga Attorney Lynch was delayed in Rochester for a court case.) Basically after 2 ½ hours there was really no amicable solution to the problems, the Town and Village want the project to be completed with the pipe installed properly. The issues are now in the Attorney's hands.
- Recycle Notice November 14th at the Auburn City Landfill - 8am – 11am.
- Email from Budget Officer Martha Russell that the Town Clerk will be moving from single health coverage to 2 person health coverage. This will affect the budget and she asked where the funds should come from. Discussion by the Board to move forward with the employee handbook. Discussion – the Board has a copy of an employee handbook recently updated by an attorney and it was suggested that be used as a template for the Town's handbook. Until then, the existing handbook rules will be followed and the cost will be allocated from contingency.

5. Committee Reports

- a. Assessor – Linda Wright – no report
- b. Zoning & Code Enforcement – Tom Passarello – Unified Solar permit and procedures option. Request more information from the County at next month's meeting.
- c. Aurelius/Cayuga Recreation – Debbie Pinckney – Rec Program began Monday October 5th. Hall is open on Mondays and Wednesdays from 5:30 -9:00pm with the early slot for the younger children.
- d. Highway Department – Kent Walter
 - Completed mowing the back side of Webster, Basswood and Pinckney Roads.
 - Assisted City of Auburn with the replacement of the water meter at Clark Street Rd at the town line. Usage has increased considerably.
 - Worked with Town of Fleming to blacktop some of their roads.
 - Had Alarm-Tec put in the new alarm system at the State Police Barracks for \$1500.00. Discussion and consensus to find out what is the cost to have the system hard wired to 911.
- e. Planning Board – Jerry Scouten
 - Grober should be breaking ground soon.
- f. Town Clerk – Debbie Pinckney
 - Monthly Report
 - Water/Sewer Adjustments September 1st to date. **Resolution #89-2015. Motion by Councilor Hayden to approve the adjustments as presented. Second by Councilor Bona. 5/0 approved.**

- Brian Chappell –6760 River Rd has hooked into sewer but not water. Discussion as to how should this be billed since billing for water and sewer is based on water usage. Board consensus to charge the minimum.
 - Relevy list of unpaid Town Water and Sewer bills.
 - FOIL Request from LaBella with regard to Eagle Drive parcel that Grober will be built on. Clerk will send the assessor info as there is no other documentation.
 - PESH Training will be the 4th Thursday in January, 2016. (28th)
 - Handbook review will be the 4th Thursday in February, 2016. (25th)
- g. Town Historian – Barrie Lynn Foster – no report
- h. IO – Jim Bona – Due to poor weather Councilor Bona could not attend the IO meeting in Ithaca. Discussion about the value of monthly meetings. Deputy Supervisor Church and Councilor Bona both agree the IO is important and the mission is worthwhile, but it's difficult to attend during the winter months, Councilor Bona will contact Tee-Ann Hunter to discuss.

6. Old Business

- a. Town of Aurelius - City of Auburn IMA – Water District 3 (Currently the powers that be are reluctant to install a meter pit at Bluefield Manor, it was stated the City is thinking of installing their own water line.) no action taken
- b. City of Auburn wholesale sewer rate – in litigation
- c. Beech Tree Road Water Extension 4 – still at the State Comptroller Office
- d. Paul Bringewatt met with Bookkeeper and Clerk do review the current water rate structure for each District. Will report back in a few weeks.
- e. Councilor Hoskins asked if there was any movement from Parker Painting for the State Poilice Barracks and the Highway Garage. Deputy Supervisor Church will contact and report back to the Board.

7. New Business

- a. Annual Holiday Party – December 17, 2015 at noon
- b. Call for a Public Hearing December 10, 2015 for Local Law #1-2015 to override the Tax cap. **Resolution #90-2015 Motion by Councilor Bona, Second by Deputy Church. 5/0 approved. Public Hearing for the Budget will remain open until December 10, 2015 after the Public Hearing for Local Law #1-2015 has been approved.**
- c. Employee Handbook (new old business) – Meeting 4th Thursday in February.
- d. Joint Project : Resolution to have Supervisor sign RD Pay Apps for Contract 2, 3B (final payment), and 3C. **Resolution #91-2015 Motion by Deputy Supervisor Church to have Supervisor Ide sign the RD pay apps. Second by Councilor Bona. 5/0 approved.**
- e. Joint Project: Resolution to approve Change Order for Contract 2 – a time extension for River Road and a formal extension for the rest of the work already done) and Contract 3A (for the uncontested extra items already discussed) Note the substantial completion certificate is for the HVAC contract (Contract 3C) **Resolution #92-2015 Motion by Councilor Hayden to have Supervisor Ide sign the change order. Second by Councilor Bona. 5/0 approved.**

8. Executive Session - none

9. Supervisor Report – Sept 2015 **Resolution #93-2015 Motion by Deputy Supervisor Church to have Supervisor Ide sign the September Supervisor report. Second by Councilor Bona. 5/0 approved.**
10. Transfers - **Resolution #94-2015 Motion by Deputy Supervisor Church to approve the transfers as presented. Second by Councilor Bona. 5/0 approved. Councilor Hayden left the meeting at 9:10pm.**
11. Pay Bills – Abstract #11-2015 plus - Joint and Joint Committee Vouchers **Resolution #95-2015 Motion by Deputy Supervisor Church to pay the bills as presented. Second by Councilor Bona. 4/0 approved.**

CODE	FUND	PREPAIDS	UNPAIDS	TOTALS
A	GENERAL FUND	\$10,397.63	\$2,713.49	\$13,111.12
B	GEN PART TOWN	\$1,003.47	\$6,756.43	\$7,759.90
DB	HIGHWAY PART TOWN	\$0.00	\$14,174.18	\$14,174.18
SW2	WATER DISTRICT 2	\$44,724.27	\$754.82	\$45,479.09
SW1	WATER DISTRICT 1	\$26,169.57	\$563.57	\$26,733.14
SW3	WATER DISTRICT 3	\$544.31	\$6,863.31	\$7,407.62
SS1	SEWER DISTRICT 1	\$1,714.67	\$1,549.87	\$3,264.54
SS2	SEWER DISTRICT 2	\$3,988.60	\$164.59	\$4,153.19
SS3	SEWER DISTRICT 3	\$19.40	\$824.14	\$843.54
SL1	ELMHURST LIGHTING	\$284.50		\$284.50
SL2	MULLEN DR LIGHTING	\$79.43		\$79.43
TA	TRUST & AGENCY	\$5,794.22		\$5,794.22
HK	CAPITAL WATER		\$6,678.00	\$6,678.00
		\$94,720.07	\$41,042.40	\$135,762.47

12. Adjourn **Resolution #96-2015 Motion by Deputy Supervisor Church to adjourn at 9:30pm. Second by Councilor Hoskins 4/0 approved.**

Next meeting is Thursday, December 10, 2015 at 7:00pm at the Aurelius Town Hall.